

#### **Volunteer Services**

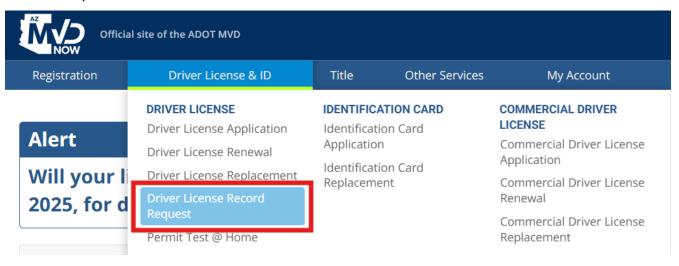
## Motor Vehicle Record (MVR) Report

# The 39-month driver's license record is required <u>only</u> for volunteers who drive our homebound adults in their vehicle.

- Follow the instructions below to obtain a "39 Month Uncertified MVR" (Motor Vehicle Record.)"
- There are two options to complete the request for a 39-month Uncertified MVR regarding your driving record, online or in-person.
- There is a \$3 service fee to obtain the record.

#### **Instructions Online:**

- 1. Create an AZMVD account online: <a href="https://azmvdnow.gov/home">https://azmvdnow.gov/home</a>
  - Fill out the information in the application.
  - You may have already created an online AZMVD account for services such as vehicle registration or a replacement driver's license.
- 2. In the upper left-hand corner, look for the "Driver License & ID" tab. Click on "Driver License Record Request."



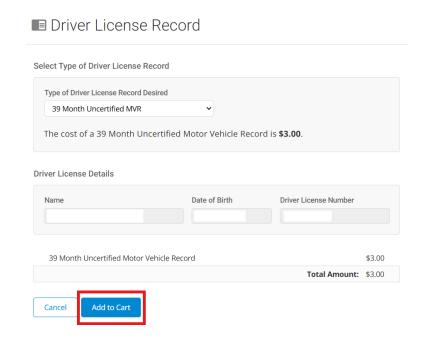


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- 3. On the drop-down menu, click on "39 Month Uncertified MVR."
- 4. Click "Add to Cart" to checkout.





- 5. After you check out, you will receive a PDF copy of your driver's license record.
- 6. Save the PDF and email a copy to Duet for our records.

### **Instructions In-Person:**

- 1. You can go in-person to a MVD office, complete an application there, and receive the results while you wait.
  - Here's the link to print the application: <a href="https://apps.azdot.gov/files/mvd/mvd-forms-lib/46-4416.pdf">https://apps.azdot.gov/files/mvd/mvd-forms-lib/46-4416.pdf</a>
- 2. Please provide the copy to report to Duet.