



10000 North 31<sup>st</sup> Avenue, Suite D200, Phoenix, Arizona 85051

## **Opening of Duet Office to the Public**

As your partner in health and aging, the safety and well-being of our community is vitally important to us. It is our commitment to you to continue to carry out our mission in the safest way possible. Duet reopened our offices to the public on July 1, 2021 from 8 a.m. - 4:30 p.m. M-F.

The Duet office and meeting areas are fully equipped with continuously running HEPA air filters to provide a clean environment. Duet staff continue to ensure that cleanliness standards per CDC guidelines are maintained throughout the office and during meetings with members of the public, including service recipients and volunteers.

Please stay home if you have a fever, cough, loss of smell, or do not feel well.

## **Updated guidance for all Visitors/On-site Volunteers/Support Group and Meeting Attendees/Staff**

Following the CDC's guidance posted on July 27, 2021, and for the safety of our clients who are above the age of 60 and those who are at risk medically, as of August 3, 2021, Duet asks that all staff, support group/meeting attendees, on-site volunteers, and visitors to Duet's office follow the CDC's guidance for mask wearing in public.

Because we live in a high risk county, the Delta variant can be transmitted even among vaccinated individuals, and some individuals may have COVID without any symptoms, Duet is updating our protocols. We ask all individuals who visit the Duet office (vaccinated and unvaccinated) to wear a face mask. Face masks are to be worn in the hallway, breakroom, workspace, and meeting rooms. Staff may remove their masks while working in their private offices or at their desks in open/community office spaces where social distancing of at least 6 feet is in place.

If you do not have a mask, one will be given to you.

If you are not able to wear a mask, please call Duet to discuss options with our staff. Duet will continue to offer virtual gatherings including family caregiver and kinship support groups, workshops, and other support service activities.

Staff who are fully vaccinated and conducting support groups, volunteer orientations, and other offerings should wear a mask when welcoming and signing in guests. Once the meeting has begun, staff may conduct the meetings without a mask.

This document pertains to our facility only. For off-site events and meetings, Duet will follow CDC, state, and facility guidelines.

