# **Duet Privacy Policy**

## Effective 6/7/12

### **Our Commitment To Privacy**

Duet is committed to protecting the privacy of your personal information and creating a secure website environment. To better protect your privacy we provide this notice explaining our online information practices and the choices you can make about the way your information is collected and used. By using our website, you consent to the collection and use of information collected on our website.

#### **Collection and Use of Information**

In order to respond to your inquiries and keep you informed about our services, we may collect personal information from you, including name, home and/or work addresses and telephone numbers, and email address. This information will only be collected when you choose to send it to us. We collect this personal information in order to send you materials and update you on our services/events by sending emails/newsletters about Duet, our events, and particular service areas in which you have expressed an interest. Please notify us in writing at <a href="mailto:info@duetaz.org">info@duetaz.org</a> if you do not wish to receive future correspondence from Duet or you can opt out to unsubscribe to our newsletters as applicable.

Duet does not sell, trade, or otherwise transfer to outside parties your personally identifiable information. Duet will not share your information with any third party without your consent.

#### Links

Our website may contain links to third party sites. Duet has no control over the privacy policies of those sites, and is not responsible for their content, collection and use of information, or freedom from errors and viruses. It is your responsibility to know when you are linking to a third party site, and to inform yourself of the privacy policy and information collection practices of those sites.

#### Security

Duet will take reasonable measures to prevent unauthorized access to any stored personal data but does not ensure or warrant the security of the personal information that you transmit over the Internet. Such information is transmitted at your own risk.

In the case of online donations, Duet provides a secure link from the website to the designated payment collection website, but it is your responsibility to inform yourself of the privacy policy and information collection practices of that site.

## **Our Commitment to Children's Privacy**

Protecting the privacy of the very young is especially important. For that reason, we never collect or maintain information at our website from those we actually know are under 13, and no part of our website is structured to attract anyone under 13.

# **How To Contact Us**

Should you have other questions or concerns about these privacy policies, please call us at 602-274-5022 or send us an email at <a href="mailto:info@duetaz.org">info@duetaz.org</a>.